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<th>DATES</th>
<th>LA Program Timeline</th>
<th>Internship Application Timeline</th>
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| September - October 2020 | Prepare Your LA Program Application  
During this time, begin working on your LA Study Away application materials. Identify your academic references, and request recommendations.  
**Application Process and Information:** [https://tfma.temple.edu/application-process-and-information](https://tfma.temple.edu/application-process-and-information)  
**Application Form:** [https://tfma.temple.edu/la-study-away-application](https://tfma.temple.edu/la-study-away-application) | Start Researching Internships  
Familiarize yourself with options and deadlines. Indeed.com, [www.entertainmentcareers.net](http://www.entertainmentcareers.net) and LinkedIn are good resources to start your search for internships. IMDB is also a useful resource.  
**Acquire the Program Textbook**  
Buy the required program textbook *Hollywood Game Plan* by Carole Kirschner and read it, especially the chapters on resumes and cover letters. The book *All Work, No Pay* by Lauren Berger is also recommended as a secondary text for your internship search. |
| October 2020         | **Priority LA Study Away Program Applicants:**  
1. Apply to the LA Study Away program.  
(Applications for Summer open in Fall of the previous year.)  
2. Ensure that your application is complete – including both academic references and program petition, if required. *  
**NOTE:** * Review may not be immediate due to the volume of applications received. Given the early deadlines for some of the most competitive summer internships, you may wish to apply for some of these before you have been formally accepted to the LA Program. See information at right. | Revise Your Resume and Cover Letters  
In order to be prepared for the application process, review and revise your internship resume according to the template in the LA Study Away application as well as the resources above, and start working on your first cover letters. The Career Center on Temple’s main campus (220 Mitten Hall) can also provide input on resumes, cover letters, interviewing and more.  
**Temple University Career Center:** [https://www.temple.edu/provost/careercenter/](https://www.temple.edu/provost/careercenter/)  
**Early Applicants: Start Applying for Internships**  
Many major companies (studios/networks, top talent and ad agencies, TV stations, gaming companies, etc.) begin posting summer internships in Fall of the previous year. If you wish to get started early, you may use the resources above to begin your search and application process. |
| November 1, 2020     | **Priority Application Deadline for Summer 2021**  
**NOTE:** Applying by this deadline is recommended if you wish to apply for internships with large studios and other top companies in your specific area(s) of professional interest.  
**Applications received after November 1 will be reviewed in January 2021.** |  |
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| Nov. 1 – Nov. 15, 2020| Review of Priority LA Program Applicants  
- Applicants who are accepted based on written materials alone will receive notification of program admission via email.  
- If your application requires further review, you will be asked to conduct a Skype interview with the LA Program Director.  
- Admitted students pay their program deposits within 2 weeks of acceptance. | Companies Continue Intern Recruitment  
- More paid internships are posted by competitive companies like HBO, Warner Bros, Turner, Sony, Lionsgate, DreamWorks, etc.  
- Many mid-sized and smaller companies post internships (mostly unpaid).  
- Companies review early applications and begin contacting top candidates for interviews. |
| November 15-December 15| Program Interviews with Select Applicants  
- Interviews conducted with some LA Study Away applicants as a condition of program acceptance.  
- Final program admissions decisions are made. | Admitted Priority Applicants: Communicate with LA-Based Internship Instructor  
- Once your program deposit has been received and processed, you will receive an email from your LA internship instructor containing an internship handbook and instructions. READ THESE CAREFULLY.  
- Priority applicants being working on resumes and cover letters via email with the LA-based internship instructor. |
| December 20-January 6  | Winter Break                                                                        | From mid-December through early January, internship recruitment slows down due to holidays, but this is a good time to prepare new applications for Jan./Feb. submission. |
| January 6 - February 2021 | Review of LA Program Applicants  
- Applications reviewed on a rolling basis.  
- Applicants who are accepted based on written materials alone will receive notification of program admission via email.  
- If your application requires further review, you will be asked to conduct a Skype interview with the LA Program Director.  
- Admitted students pay their program deposits within 2 weeks of acceptance. | NOTE: Many large companies have January and February deadlines for summer. (i.e., Feb. 28 deadline for CONAN internship) |
| Tuesday, Feb. 16, 2020 | Summer 2021 LA Study Away FINAL APPLICATION and Scholarship Deadline                 |                                                                                                   |
| Feb. 14 - March 14, 2021 | Application Review Continues  
- Final admissions decisions are made about all LA Study Away applicants.  
Program Interviews Continue  
- Interviews conducted with some applicants as a condition of program acceptance.  
- Admitted students submit all required paperwork to LA Study Away. | Continue Applying for Internships  
- Apply to your top choices first. Be realistic, but do not apply to internships that don’t interest you!  
- Maintain a detailed log of where you have applied and when.  
- Check in with your internship instructor about your progress every 2-3 weeks. |
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<td>Sunday, March 14</td>
<td>LA Study Away “Next Steps” meeting</td>
<td>By this session, you should have your resume and cover letter already approved by your internship instructor or at least ready for review, and be in the process of applying to 10-15 internships of your choice. Stay in communication with your internship instructor about your progress.</td>
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<td><em>(Tentative) Date subject to change</em></td>
<td>Meeting on main campus to discuss LA logistics, choose roommates, cover medical and safety info, discuss courses, and go over program realities and expectations.</td>
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<td>March - April 2021</td>
<td><strong>NOTE:</strong> Timely response to all communications from LA Study Away faculty and staff is REQUIRED to maintain your standing in the program. <strong>Lack of responsiveness may result in your program admission being rescinded.</strong> Make sure to check your emails and phone regularly.</td>
<td>More LA internships posted&lt;br&gt;- Internship interviews continue&lt;br&gt;- More internships in all categories, especially at smaller/mid-size companies&lt;br&gt;- Students make internship decisions&lt;br&gt;- By April 1, you should have applied for at least 15 positions.</td>
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<td>April 2021</td>
<td><strong>Housing / Travel Arrangements</strong></td>
<td>Internship recruitment continues, but slows in late April/early May as program date approaches. KEEP APPLING!&lt;br&gt;- Some internships recruit later, and some new positions will still be available in April/early May.&lt;br&gt;- On-set production opportunities start to come up through LA program contacts.</td>
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<td>Saturday, May 15, 2021</td>
<td><strong>LA PROGRAM START DATE</strong></td>
<td>By the program start date, you should have applied to at least 25 internships. Some students will continue interviewing for internships after arrival.&lt;br&gt;- <strong>NOTE:</strong> Approximately 25-30% of students arrive without an internship secured. This is normal; if you do not yet have an internship placement, continue applying and communicate with your internship instructor.</td>
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<td>Sunday, May 17, 2021</td>
<td><strong>MANDATORY LOS ANGELES ORIENTATION (10AM-3PM)</strong>&lt;br&gt;Your LA program begins! More information will be distributed at the LA orientation.</td>
<td><strong>NOTE:</strong> Make sure that you do not schedule any internning or internship interviews on this day. Orientation attendance is mandatory.</td>
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<td>May 17-21, 2020</td>
<td><strong>CLASSES BEGIN</strong></td>
<td>Begin Interning: <strong>Tuesday, May 18</strong>&lt;br&gt;First day in LA that you are free to begin interviewing and/or working at an internship&lt;br&gt;- If you do not yet have an internship secured, you will meet individually with the LA based internship instructor to discuss and strategize.</td>
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<tr>
<td>June 1, 2020</td>
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<td>All students should have an internship secured by this date.</td>
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